III Accounting for Bonds

This chapter describes accounting procedures for Bond fund activity in CALSTARS.

BACKGROUND

Bond issues are authorized and governed by statute. When bonds are authorized, the State Treasurer sells bonds. Funds received from bond sales are referred to as bond proceeds. The bond proceeds are available to one or more agencies according to the statute authorizing the sale. Because bonds are usually sold in large blocks (often \$100 million or more), the Treasurer invests any excess funds in the Surplus Money Investment Fund (SMIF). The invested funds earn interest, which is either revenue to the General Fund (General Obligation Bonds) or revenue to the fund where the bond proceeds reside.

Legislation

Prior to October 22, 1987, laws for bonds and bond proceeds were less restrictive than for bonds sold after that date. When the Federal Tax Reform Act of 1986 was enacted, laws regarding the sale of bonds and the period in which funds may be held without interest changed dramatically. These changes and other legislation are discussed below.

Pre-Tax Reform Act Bond Proceeds

The pre-86 tax laws allow bond proceeds to earn interest for three years with no restrictions. After three years, the majority of the bond proceeds must be spent. If the majority is not spent, interest earned is subject to restrictions. If the majority of the proceeds are spent, the portion remaining can earn interest without restrictions.

Post-Tax Reform Act Bond Proceeds

The Federal Tax Reform Act of 1986 changed the law for bonds sold after October 22, 1987. Interest earned on these bond proceeds became subject to rebate to the Federal government. The State Treasurer adopted new policies for the treatment of Bond funds. When a bond issue has been authorized, the State Treasurer may:

- Request the benefiting agency to forecast their cash needs;
- Make short-term <u>loans</u> from the Pooled Money Investment Account (PMIA) at the prevailing rate of interest to pay obligations on a current basis;
- Periodically market blocks of bonds; and,
- Direct the proceeds to retire part of the short-term debt incurred.

SB 1337, Chapter 697, Statutes of 1995

This legislation gave the State Treasurer the ability to issue Commercial Paper notes to provide interim financing. Commercial paper notes are short-term. The maturity date must be within 12 months and shall not occur more than 120 days after the end of the fiscal year in which the commercial paper was issued. Interest rates are typically less than interest rates on long-term bonds or PMIA loans.

ACCOUNTING PROCEDURES FOR BONDS

The following sections describe how the State Controller's Office (SCO) and CALSTARS account for bonds.

SCO Accounts

Based on the provisions of the authorizing bond act, the SCO determines how to account for each bond issue. The SCO establishes separate sub-funds for each bond sale to help the State Treasurer's Office track both bond expenditures and revenues. Unless there are restrictions, the SCO typically establishes the following sub-funds.

Pre-Tax Reform Act Bond Proceeds Sub-Fund

Bond proceeds from the sale of bonds prior to October 22, 1987 are posted to this sub-fund. Transfers to reimburse the expenditure sub-fund are also posted as payments occur. The SCO fund/sub-fund coding convention is **nnnn30n**. The first four digits are the fund, and the last three digits are the sub-fund.

Post-Tax Reform Act Bond Proceeds Sub-Fund

Bond proceeds from the sale of bonds on or after October 22, 1987 are posted to this sub-fund, as well as transfers to repay a PMIA loan or to reimburse the expenditure sub-fund. The SCO fund/sub-fund coding convention is **nnnn40n**. The first four digits are the fund, and the last three digits are the sub-fund.

PMIA Loan Proceeds Sub-Fund

Loan activity from the Pooled Money Investment Account and Transfers-In/Transfers-Out to other sub-funds are posted to this sub-fund. The SCO fund/sub-fund coding convention is **nnnn5nn**. The first four digits are the fund, and the last three digits are the sub-fund.

The SCO uses the following 2-digit category codes within the PMIA Loan Proceeds Sub-fund and other sub-funds for further classification:

Category	Description		
11	Loan proceeds account		
12	Amount transferred from bond/or loan proceeds		
13	Income from SMIF/Other		
	(not applicable to General Obligation bonds)		
14	Expenditure reimbursements		
18	Reservation-loan amount		

The Category codes above are sometimes used in other types of sub-funds, but may have different titles. The title(s) is determined by the type of sub-fund it resides in. Because the 2-digit SCO Category codes are not standard UCM accounts, they are identified in CALSTARS by the 2-digit Account Type in the AS Table.

PMIA Loan Proceeds Sub-Fund (Eligible For Commercial Paper)

The State Treasurer issues Commercial Paper periodically to pay down the loan amount. When this occurs, loan activity from the PMIA posts to this sub-fund. Transfers-In and Transfers-Out to other sub-funds are also posted to this sub-fund. The SCO fund/sub-fund coding convention is **nnnn7nn**. The first four digits are the fund, and the last three digits are the sub-fund.

The same category codes identified above for the PMIA Loan Proceeds Sub-fund also apply to this sub-fund.

Upfront Bond Sales Proceeds Sub-Fund

Bond proceeds from the sale of construction bonds, in the absence of a PMIA loan and/or in excess of a PMIA loan repayment, are posted to this sub-fund. Transfers to reimburse the expenditure sub-fund are also posted as payments occur. Upfront bond sales proceeds are sometimes used to repay PMIA loans. The SCO fund/sub-fund coding convention is **nnnn33n**. The first four digits are the fund, and the last three digits are the sub-fund.

The SCO Category codes used within this sub-fund are	The SCO Cate	eaory codes	used within	this su	ub-fund are
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Category	Description			
11	Transfer to bond expenditures - construction			
12	Transfer to bond expenditures - non-construction			
13	Income from SMIF			
	(not applicable to General Obligation bonds)			
15	Transfer to loan proceeds account			
17	Interest earnings of locals			
18	Reservation-bond proceeds			
19	Condemnation (Fund 0910) earnings			

Taxable Bond Sale Proceeds Sub-Fund

Bond proceeds derived from the sale of bonds that are not tax exempt, including any upfront bond sale proceeds, are posted to this sub-fund. The SCO fund/sub-fund coding convention is **nnnn60n**. The first four digits are the fund, and the last three digits are the sub-fund.

Bond Expenditures Sub-Fund

Encumbrances, liabilities and expenditures, as well as the transfers and reimbursements that fund them, post to this sub-fund. All Bond funds have an Expenditure sub-fund. Typically there is only one Expenditure sub-fund per fund, regardless of how many sub-funds for bond and loan proceeds exist within the fund. The SCO fund/sub-fund coding convention is **nnnn00n**. The first four digits are the fund, and the last three digits are the sub-fund.

CALSTARS Activities

The following sections provide instructions for recording bond accounting activity. However, due to the diversity of the statutes that govern the bonds, every possible accounting event may not be included. Agencies should work directly with the SCO to ensure that their CALSTARS account structure is as close to the SCO's account structure as possible.

ESTABLISHING TABLES

The following tables are established in CALSTARS for bond accounting activity. Refer to Volume 2, Chapter IV, Table Maintenance, for more information.

DT 23-Fund Detail

A unique Fund Detail number must be established in CALSTARS for each sub-fund established by SCO.

Since SCO's sub-fund numbers are three digits and the CALSTARS' Fund Detail field is two digits, agencies must establish a two-digit convention for each three-digit SCO sub-fund. Agencies must also manually change the two-digit Fund Detail number to the three digit SCO number prior to submitting documents to the SCO, e.g., claim schedules, financial statements.

Note: When establishing a Fund Detail, the Appropriation Fund Level Indicator **must** be **1**. If not, accounting transactions cannot be recorded and reported at Fund Detail level.

DT 32-Subsidiary

Establish Subsidiaries for the following GLs, if needed:

GL 1400-Due From Other Funds

GL 3110-Due To Other Funds

GL 9811 Operating Transfers In

GL 9812 Operating Transfers Out

Refer to Volume 1, Chapter V, and Volume 2, Chapter IV-DT, for information on establishing a Subsidiary. The Subsidiary is **nnnn0000**, where nnnn is the 4-digit UCM fund number of the fund from which monies are transferred to or from.

D33-Source (Statewide Table)

Source codes are required for Bond entries that post to the following GL accounts:

- GL 8000-Revenue
- GL 9811-Operating Transfers In
- GL 9830-Other Sources,
- GL 9000-Expenditures (Abatement transactions)

Appropriation Symbol Table

A unique Appropriation Symbol (AS) must be established for each combination of SCO fund, sub-fund, and category. Like other types of appropriations, a minimum of one Appropriation Symbol number should be established for each SCO detail account.

When establishing Appropriation Symbol records, the CALSTARS Account Type should be the same as the SCO Category. If the SCO Category is blank, use the chart below to determine the CALSTARS Account Type. Refer to Volume 2, Chapter IV-AS, for more information.

If SCO Category is:	For SCO Account Type:	CALSTARS Account Type is:
Blank	D (Disbursement) orT (Transfers-out)	00
Blank	R (Revenue and Transfers-in)	RR

PA Table

At least one Program Cost Account (PCA) must be established for each AS Table record. For PCAs that record transfers, reimbursement, or revenue activity, the Disbursement Fund Segment is coded the same as the Fund Split Distribution Segment on the PA Table. To record support expenditure activity, the Disbursement Fund Segment may be coded differently than the Fund Split Distribution Segment if a Clearing Account or Working Capital Account is used. Refer to Volume 2, Chapter IV-PA, for more information.

Other Tables

Other table entries (e.g., Index Code, Project Control) may be established to identify bond fund activity. For example, an Index Code may be established to identify specific bond activity.

RECONCILIATION

Monthly account reconciliations between the SCO and CALSTARS must be performed using the SCO Agency Reconciliation Report and the CALSTARS DB2 and H02 or DB1 and HB4 (requested by Fund Detail) reports. An additional General Ledger reconciliation must be performed for non-shared funds. The SCO Fund Reconciliation Report and the G01 (requested at Fund level) is used for this reconciliation. Differences may be investigated by looking at the H02 or HG1 reports. For more information about these monthly reconciliations, refer to Volume III, Chapter VII.

YEAR-END REPORTING

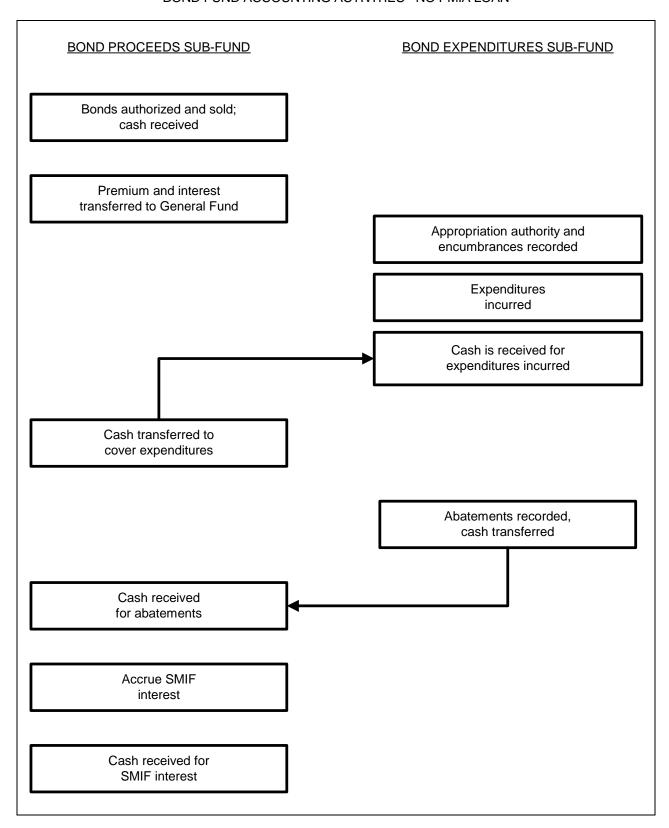
A complete set of financial statements for each sub-fund must be prepared at year-end. However, differences in GL 1140 between SCO and the agency for non-shared bond funds are identified on Report No. 3, Adjustments to Controller's Accounts. The report is submitted at fund level; therefore, only **one** Report 3 is submitted for all sub-funds.

In addition to a complete set of financial statements for each sub-fund, agencies must request and submit a G02, Pre-Closing Trial Balance and Post-Closing Trial Balance at fund level (0-0-0-1).

The Q26 Report (Report No. 4 - Year-end Statement of Revenue) does not display receipts for GL 9830-Other Sources. Receipts for GL 9830 should <u>not</u> be added to Report No. 4.

ACCOUNTING EVENTS

The following exhibits display common accounting events in two categories. Bond accounting activity that does not have a corresponding PMIA loan is displayed in Exhibit III-1. Bond accounting activity that has a corresponding PMIA loan is displayed in Exhibit III-2. A flow chart, a listing of transaction codes/journal entries and their explanations, and T accounts are included in each exhibit. The accounting events and corresponding CALSTARS transaction codes are listed in the order they normally occur. If your agency receives a SCO Journal Entry that is not described in these procedures, please contact the CALSTARS Hotline for help.



	Record authorization of bonds (voter approval) in the bond proceeds sub-fund:				
1	Record the authorization: TC B01 - Bond Act is Chaptered Dr. 2774 Bonds Authorized-Unissued Cr. 2780 Provision for Unissued Authorized Securities	Optional. Agencies may record this information in their accounting records.			
	Record an adjustment to the original authorized amount in t	he <u>bond proceeds sub-fund</u> :			
2A	Record an increase to the original authorized amount: TC B10 - Bond Act Adjustment to Increase Dr. 2774 Bonds Authorized-Unissued Cr. 2780 Provision for Unissued Authorized Securities	Optional. This entry is used only if Entry #1 was done.			
2B	Record a decrease to the original authorized amount: TC B11 - Bond Act Adjustment to Decrease Dr. 2780 Provision for Unissued Authorized Securities Cr. 2774 Bonds Authorized-Unissued	Optional. This entry is used only if Entry #1 was done.			
	Record the Sale of Bonds in the bond proceeds sub-fund:				
3A	Record reduction of bonds authorized when bonds are sold: TC B07 - Reduce Bonds Authorized When Sell Bonds Dr. 2780 Provision for Unissued Authorized Securities Cr. 2774 Bonds Authorized-Unissued	Optional. This entry is used only if Entry #1 was done.			
3B	Record an original appropriation: TC 010 - Record an Original Appropriation Dr. 6120 Appropriations-Offset Cr. 6110 Appropriations	The SCO posts this as: Dr. 5510 - Fund Balance-Appropriated Cr. 6030 - Appropriations			
3C	Record receipt of monies from bond sale: (1) TC 112 - Record SCO Collection of Other Sources Dr. 1140 Cash in State Treasury Cr. 9830 Other Sources	Use Source 520000 . This entry is for the <u>par value</u> of the bond. The SCO may use GL 9839 instead of GL 9830.			
	(2) TC B08 - Accrue Premium/Interest on G. O. Bond Dr. 1140 Cash in State Treasury Cr. 3110 Due to Other Funds or Appropriations	This entry is for the <u>premium</u> received on the bond sale that will be transferred to the General Fund.			
	(3) TC B08 - Accrue Premium/Interest on G. O. Bond Dr. 1140 Cash in State Treasury Cr. 3110 Due to Other Funds or Appropriations	This entry is for the <u>accrued interest</u> purchased at the time of sale that will be transferred to the General Fund.			

	Record transfer of Premium and Interest recorded in Entries 3C(2) and 3C(3) to General Fund in the bond proceeds sub-fund:				
4A	Record the <u>premium</u> received on the bond sale transferred to the General Fund: TC B09 - Transfer Premium/Interest on G. O. Bond	Optional. This entry is used only if Entry #1 was done.			
	Dr. 3110 Due to Other Funds or Appropriations Cr. 1140 Cash in State Treasury				
4B	Record <u>accrued interest</u> received on the bond sale transferred to the General Fund:	Optional. This entry is used only if Entry #1 was done.			
	TC B09 - Transfer Premium/Interest on G. O. Bond				
	Dr. 3110 Due to Other Funds or Appropriations Cr. 1140 Cash in State Treasury				
	Record Appropriation Expenditure authority based on Budget	Act or statute in the bond expenditure sub-fund:			
5	Record an original appropriation:				
	TC 010 - Record an Original Appropriation				
	Dr. 6120 Appropriations-Offset Cr. 6110 Appropriations				
	Record Encumbrances for future Expenditures in the bond expenditure sub-fund:				
6	Record an original encumbrance: TC 211 - Record an Original Encumbrance Dr. 6150 Encumbrances Cr. 6155 Encumbrances - Offset	Entries to record year-end expenditure accruals may be needed. Refer to Volume 7 for the appropriate TCs.			
	NOTE: The SCO records entries 7 and 8 simultaneously.				
	Record Expenditures in the bond expenditure sub-fund: Entries for disbursements applicable to year-end expenditure accru	uals may be needed. Refer to Volume 7 for appropriate TCs.			
7A	Claim schedule is submitted for payment of encumbered expenditures: TC 232 - Record Auto Scheduling Expend Prev Encumbered	Use current procedures to record claims filed, claims paid and claim correction entries.			
	-OR-				
	TC 243 - Record Manual Scheduling of Exp Prev Encumbered Dr. 9000 Appropriation Expenditures Cr. 3021 Claims in Process				
	Dr. 6155 Encumbrances - Offset Cr. 6150 Encumbrances				

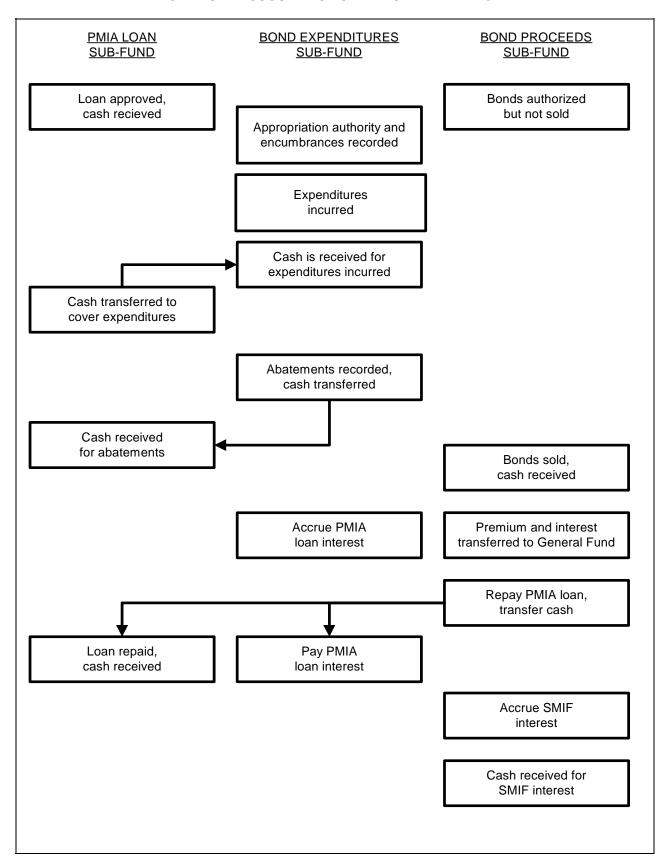
7B	Claim schedule is submitted for payment of expenditures (no encumbrance): TC 231 - Record Auto Sched Exp Not Prev Encumb or Accrued -OR- TC 240 - Record Manual Sched of Exp Not Prev Enc or Accrued Dr. 9000 Appropriation Expenditures Cr. 3021 Claims in Process	Use current procedures to record claims filed, claims paid and claim correction entries.
7C	Direct payment by SCO of encumbered expenditures: TC 245 - Record SCO Pay of Expenditure Prev Encumbered Dr. 9000 Appropriation Expenditures Cr. 1140 Cash in State Treasury Dr. 6155 Encumbrances - Offset Cr. 6150 Encumbrances	Use current procedures to record claims filed, claims paid and claim correction entries.
7D	Direct payment by SCO of expenditures (no encumbrance): TC 242 - Record Direct SCO Pay of Exp Not Prev Enc or Accrued Dr. 9000 Appropriation Expenditures Cr. 1140 Cash in State Treasury	Use current procedures to record claims filed, claims paid and claim correction entries.
	Record transfer of money for Expenditures recorded in Entry 7	7:
8A	Record Operating Transfers Out in the <u>bond proceeds sub-fund:</u> TC 481 – Record Operating Transfers Out Dr. 9812 Operating Transfers Out Cr. 1140 Cash in State Treasury	Use Object Detail 626 . This entry is posted from the SCO journal entry. Use Subsidiary nnnn0000 , where nnnn identifies the transferee fund to receive the transfer.
8B	Record cash received (from Operating Transfers In or Reimbursements) for expenditures incurred in the bond expenditures sub-fund: TC 483 - Record Operating Transfers In Dr. 1140 Cash in State Treasury Cr. 9811 Operating Transfers In Or TC 118 - Record Reimbursements Dr. 1140 Cash in State Treasury Cr. 8100 Reimbursements	Use TC 483. Use Source 3nnnn0 . This entry is posted from the SCO's journal entry. Use Subsidiary nnnn0000 , where nnnn identifies the transferor fund. Use TC 118. Use Source 991913 . SCO will normally use Category 92 to separate reimbursements for bond funds from regular appropriation reimbursements in Category 90. If SCO sets up a budget for the reimbursement, use TC 020 to record.

	Record abatement of Expenditures:					
9A	If SCO collection: If appropriation is <u>reverted</u> , record receipt of monies and return of Operating Transfers In to the <u>bond expenditures sub-fund</u> : (1) TC 152 - Record SCO Receipt for Reverted Appropriation Dr. 1140 Cash in State Treasury Cr. 9891 Refund to Reverted Appropriations` AND	Use Source 570000 . If agency collection, enter: TC 107 - Record Cash Receipts as Refund to Reverted Appropriation Use current procedures for Cash in Transit and Cash in State Treasury entries.				
	(2) TC 485 - Record Return of Operating Transfers In Dr. 9811 Operating Transfers In Cr. 1140 Cash in State Treasury OR	Entry (2) is not made until the Remittance Advice is recorded at the SCO and a journal entry is issued showing the transfer. Use Source 3nnnn , the same as used in Entry #8B. Use Subsidiary nnnn0000 , where nnnn identifies the transferor fund making the transfer.				
	If agency collection: (3) TC 107 - Record Cash Receipts as Refund to Reverted Appropriation Dr. 1110 General Cash Cr. 9891 Refunds To Reverted Appropriations	Use Source 570000 .				
9B	If appropriation is <u>not reverted</u> , record receipt of monies and return of Operating Transfers In in the <u>bond expenditures sub-fund</u> : (1) TC 116 - Record SCO Collection of Abatements Dr. 1140 Cash in State Treasury Cr. 9000 Appropriation Expenditures AND (2) TC 485 - Record return of Operating Transfers In	Use Source 58nnnn . If agency collection, enter: TC 104 - Record Cash Receipts as Expend Abate (Not Billed) Use current procedures for Cash in Transit and Cash in State Treasury entries. Entry (2) is not made until the Remittance Advice is recorded at the SCO				
	Dr. 9811 Operating Transfers In Cr. 1140 Cash in State Treasury	and a journal entry is issued showing the transfer. Use Source 3nnnn , the same as used in Entry #8B. Use Subsidiary nnnn0000 , where nnnn identifies the transferor fund making the transfer.				
9C	Record return of Operating Transfers Out (appropriation is open or reverted) in the bond proceeds sub-fund: TC 486 - Record Return of Operating Transfers Out Dr. 1140 Cash in State Treasury Cr. 9812 Operating Transfers Out	Use Object Detail 626 . Use Subsidiary nnnn0000 , where nnnn identifies the transferee fund to receive the transfer.				

	Record accrued SMIF Interest earnings on June 30th in the bond proceeds sub-fund:					
10	Record accrued SMIF interest earned: TC 176 - Record Amount Due From Other Funds - Revenue Dr. 1400 Due From Other Funds or Appropriations (SMIF) Cr. 8000 Revenue	Use Source 250300. SCO may use Source 215030.				
	Record collection of SMIF Interest earnings on bonds in bond	proceeds sub-fund:				
11 A	If interest was accrued: TC 135 - SCO Receipt of Due From Other Funds - Revenue Dr. 1140 Cash in State Treasury Cr. 1400 Due From Other Funds or Appropriations (SMIF)	Use Source 250300. SCO may use Source 215030.				
11 B	If interest was not accrued: TC 136 - Record SCO Collection of Revenue (Not Billed) Dr. 1140 Cash in State Treasury Cr. 8000 Revenue	Use Source 250300. SCO may use Source 215030.				

	ACCOUNTING EVENT	TRANSACTI Bond Proceeds	<u>Bond</u> Expenditure	
	ACCOUNTING EVENT	<u>Sub-Fund</u>	<u>Sub-Fund</u>	
1.	Bonds are authorized but not issued	B01 (optional)		
2.	Record an adjustment to the original authorized amount A. Increase B. Decrease	B10 (optional) B11 (optional)		
3.	Record Sale of Bonds A. Reduce Bonds Authorized when bonds sell B. Record original appropriation C. (1) Par value (2) Premium (3) Interest	B07 (optional) 010 112 B08 B08		
4.	Transfer of premium and interest from bond sale to GF A. Premium B. Interest	B09 B09		
5.	Record appropriation expenditure authority		010	
6.	Record encumbrances for future expenditures		211	
7	Record expenditures A. Claim schedule submitted; liquidate encumbrance B. Claim schedule submitted; no encumbrance C. Direct SCO payment; liquidate encumbrance D. Direct SCO payment; no encumbrance		232 or 243 231 or 240 245 242	
8.	Record transfer of monies to cover expenditures in #7 A. Transfers-Out B. Transfers-In or Reimbursement	481	483 or 118	
9.	Record expenditure abatement A. If appropriation is reverted (1) Record SCO Receipt (2) Record return of Operating Transfers In		152 485	
	 B. If appropriation is open (1) Record SCO collection of abatements (2) Record return of Operating Transfers In 		116 485	
	C. If appropriation is reverted or open(1) Record return of Operating Transfers Out	486		
10.	Record accrued SMIF Interest earnings on June 30th	176		
11.	11. Record collection of SMIF Interest earnings A. Accrued 135 B. Not accrued 136			

BOND PROCEEDS SUB-FUND							
	1140 Cash in State Treasury		ie From Funds			2780 Prov Unissued Auth Securities	
3C(1) 3C(2) 3C(3) 9C 11A 11B	4A 4B 8A	10	11A	1 2A	2B 3A	2B 3A	1 2A
3110 Due Fur		61 ⁻ Appropi		61 Appropriat	20 ions-Offset	3021 CI Proc	
4A 4B	3C(2) 3C(3)		3B	3B			
80 Reve			9812 Operating 9830 Transfers Out Other Sources				
	10 11B	8A	9C		3C(1)		
		BONI	D EXPENDI	TURES SUB-	FUND		
1140 Cas Trea		3021 CI Proc		61 Approp	10 riations	612 Appropriati	
8B 9A(1) 9B(1)	7C 7D 9A(2) 9B(2)		7A 7B		5	5	
	6150 Encumbrances		55 nces-Offset		00 ditures	9811 Op Transf	
6	7A 7C	7A 7C	6	7A 7B 7C 7D	9B(1)	9A(2) 9B(2)	8B
9891 R Approp		810 Reimburs					



	Record authorization of bonds (voter approval) in the bond proceeds sub-fund:				
1	Record bond authorization: TC B01 - Bond Act is Chaptered Dr. 2774 Bonds Authorized-Unissued Cr. 2780 Provision for Unissued Authorized Securities	Optional. Agencies may record this information in their accounting records.			
	Record an adjustment to the original authorized amount in the	bond proceeds sub-fund:			
2A	Record an increase to the original authorized amount: TC B10 - Bond Act Adjustment to Increase Dr. 2774 Bonds Authorized-Unissued Cr. 2780 Provision for Unissued Authorized Securities	Optional. This entry is used only if Entry #1 was done.			
2B	Record a decrease to the original authorized amount: TC B11 - Bond Act Adjustment to Decrease Dr. 2780 Provision for Unissued Authorized Securities Cr. 2774 Bonds Authorized-Unissued	Optional. This entry is used only if Entry #1 was done.			
	Record PMIA loan in PMIA loan proceeds sub-fund:				
3A	Record receipt of PMIA loan: TC B02 - Record receipt of PMIA Loan Dr. 1140 Cash in State Treasury Cr. 3610 PMIA Loans Payable	Use Object Detail 626 . If this loan is to replace an existing PMIA loan, refer to Entry #12.			
3B	Record an original appropriation: TC 010 - Record an Original Appropriation Dr. 6120 Appropriations-Offset Cr. 6110 Appropriations	If this loan is to replace an existing PMIA loan, refer to Entry #12.			
	Record appropriation expenditure authority based on Budget	Act or statute. Entries are in bond expenditure sub-fund:			
4	Record original appropriation: TC 010 - Record an Original Appropriation Dr. 6120 Appropriations-Offset Cr. 6110 Appropriations				

	Record encumbrances for future expenditures or the accrual of expenditures. Entries are in bond expenditure sub-fund:				
5	Record original encumbrance: TC 211 - Record an Original Encumbrance Dr. 6150 Encumbrances Cr. 6155 Encumbrances - Offset	Entries to record year-end expenditure accruals may be needed. Refer to Volume 7 for the appropriate TCs.			
	NOTE : The SCO records entries 6 and 7 simultaneously.				
	Record expenditures in the bond expenditure sub-fund: Entries to record disbursements applicable to year-end expenditure	accruals may be needed. Refer to Volume 7 for appropriate TCs.			
6A	Claim schedule is submitted for payment of encumbered expenditures: TC 232 - Record Auto Scheduling Expend Prev Encumbered -OR- TC 243 - Record Manual Scheduling of Exp Prev Encumbered Dr. 9000 Appropriation Expenditures Cr. 3021 Claims in Process Dr. 6155 Encumbrances - Offset	Use current procedures to record claims filed, claims paid and claim correction entries.			
6B	Cr. 6150 Encumbrances Claim schedule is submitted for payment of expenditures (no encumbrance): TC 231 - Record Auto Sched Exp Not Prev Encumb or Accrued -OR- TC 240 - Record Manual Sched of Exp Not Prev Enc or Accrued	Use current procedures to record claims filed, claims paid and claim correction entries.			
	Dr. 9000 Appropriation Expenditures Cr. 3021 Claims in Process				
6C	Direct payment by SCO of encumbered expenditures: TC 245 - Record SCO Pay of Expenditure Prev Encumbered Dr. 9000 Appropriation Expenditures Cr. 1140 Cash in State Treasury Dr. 6155 Encumbrances - Offset Cr. 6150 Encumbrances	Use current procedures to record claims filed, claims paid and claim correction entries.			
6D	Direct payment by SCO of expenditures (no encumbrance): TC 242 - Record Direct SCO Pay of Exp Not Prev Enc or Accrued Dr. 9000 Appropriation Expenditures Cr. 1140 Cash in State Treasury	Use current procedures to record claims filed, claims paid and claim correction entries.			

	Record transfer of money to cover expenditures recorded in Entry #6: If a Claim Correction is received from the SCO, a reversal of each entry is needed.				
7A	Record Operating Transfers Out in the <u>bond proceeds sub-fund</u> : TC 481 - Record Operating Transfers Out Dr. 9812 Operating Transfers Out Cr. 1140 Cash in State Treasury	Use Object Detail 626 . This entry is posted from the SCO journal entry. Use Subsidiary nnnn0000 , where nnnn identifies the transferee fund to receive the transfer.			
7B	Record cash received (from Operating Transfers In or Reimbursements) to cover expenditures incurred in the bond expenditures sub-fund: TC 483 - Record Operating Transfers In Dr. 1140 Cash in State Treasury Cr. 9811 Operating Transfers In Or TC 118 - Record Reimbursements Dr. 1140 Cash in State Treasury Cr. 8100 Reimbursements	Use TC 483. Use Source 3nnn0 . This entry is posted from the SCO's journal entry. Use Subsidiary nnnn0000 , where nnnn identifies the transferor fund. Use TC 118. Use Source 991913 . SCO will normally use Category 92 to separate reimbursements to bond funds from regular appropriation reimbursements in Category 90 . If SCO sets up a budget for the reimbursement, use TC 020 to record.			
	Record abatement of expenditures:				
8A	If SCO collection: If appropriation is <u>reverted</u> , record receipt of monies and return of Operating Transfers In to the <u>bond expenditures sub-fund</u> : (1) TC 152 - Record SCO Receipt for Reverted Appropriation Dr. 1140 Cash in State Treasury Cr. 9891 Refund to Reverted Appropriations				
	AND (2) TC 485 - Record return of Operating Transfers In Dr. 9811 Operating Transfers In Cr. 1140 Cash in State Treasury OR	Entry (2) is not made until the Remittance Advice is recorded at the SCO and a journal entry is issued showing the transfer. Use Source 3nnnn , the same as used in Entry #7B. Use Subsidiary nnnn0000 , where nnnn identifies the transferor fund making the transfer.			
	If agency collection: (3) TC 107 - Record Cash Receipts as Refund to Reverted Appropriation Dr. 1110 General Cash Cr. 9891 Refunds To Reverted Appropriations	Use Source 570000 . Use current procedures for Cash in Transit and Cash in State Treasury entries.			

8B	If SCO collection: If appropriation is not reverted, record receipt of monies and return of Operating Transfers In in the bond expenditures sub-fund: (1) TC 116 - Record SCO Collection of Abatements Dr. 1140 Cash in State Treasury Cr. 9000 Appropriation Expenditures AND	
	(2) TC 485 - Record Return of Operating Transfers In Dr. 9811 Operating Transfers In Cr. 1140 Cash in State Treasury OR	Entry (2) is not made until the Remittance Advice is recorded at the SCO and a journal entry is issued showing the transfer. Use Source 3nnnnn , the same as used in Entry #7B. Use Subsidiary nnnn0000 , where nnnn identifies the transferor fund making the transfer.
	If agency collection:	
	(3) TC 104 - Record Cash Receipts as Expend Abate (Not Billed) Dr. 1110 General Cash Cr. 9000 Appropriation Expenditures	Use Source 58nnnn . Use current procedures for Cash in Transit and Cash in State Treasury entries.
8C	Record return of Operating Transfers Out (appropriation is open or reverted) if PMIA Loan has not been repaid in the PMIA Loan Proceeds Sub-Fund (OR record in the Bond Proceeds Sub-Fund if the loan has been repaid and Entry #13 has been done): TC 486 - Record Return of Operating Transfers Out Dr. 1140 Cash in State Treasury Cr. 9812 Operating Transfers Out	Use Object Detail 626 . Use Subsidiary nnnn0000 , where nnnn identifies the transferee fund to receive the transfer.
	Record accrued interest due on PMIA loan on June 30th in the board and in the new year.	ond expenditures sub-fund:
9	Record accrued interest due on PMIA loan: TC 285 - Record Accrued Exp and Amount Due to Other Funds Dr. 9000 Appropriation Expenditures Cr. 3110 Due to Other Funds or Appropriations	Use Object Detail 602 . This entry is only done for Revenue and self-liquidating General Obligation bonds.

	Record payoff of prior PMIA Loan with new PMIA Loan:	
10A	Record receipt in PMIA loan proceeds sub-fund (new): (1) TC B02 - Record receipt of PMIA Loan Dr. 1140 Cash in State Treasury (Use Object Detail 626) Cr. 3610 PMIA Loans Payable (2) TC 481 - Record Operating Transfers Out Dr. 9812 Operating Transfers Out Cr. 1140 Cash in State Treasury (3) TC 010 - Record an Original Appropriation Dr. 6120 Appropriations-Offset Cr. 6110 Appropriations	The transfer includes the amount needed to pay off interest due on old loan. The SCO posts this as: Dr. 5510 - Fund Balance-Appropriated Cr. 6030 – Appropriations Use Subsidiary nnn0000, where nnnn identifies the transferee fund to receive the transfer.
10B	Record payoff in PMIA loan proceeds sub-fund (old): (1) TC 483 - Record Operating Transfers In Dr. 1140 Cash in State Treasury Cr. 9811 Operating Transfers In (2) TC B04 - Record Payoff of PMIA Loan Dr. 3610 PMIA Loans Payable Cr. 1140 Cash in State Treasury (3) TC 481 - Record Operating Transfers Out Dr. 9812 Operating Transfers Out Cr. 1140 Cash in State Treasury (4) TC 010 R - Record an Original Appropriation (Reversal) Dr. 6110 Appropriations Cr. 6120 Appropriations-Offset	This entry includes the amount to repay the principal and interest due on the old PMIA loan. Use Source 3nnnn. Use Subsidiary nnnn0000, where nnnn identifies the transferor fund making the transfer. This entry is for the amount of interest due on the old PMIA loan. Use Subsidiary nnnn0000, where nnnn identifies the transferee fund to receive the transfer. This entry offsets the amount recorded in Entry (3B).

10 C	Record interest due on PMIA loan (old) in bond expenditures sub-	
	fund:	
	(Interest on General Obligation bonds that are not self-liquidating is paid by the General Fund.)	
	(1) TC 483 - Record Operating Transfers In	Use Subsidiary nnnn0000, where nnnn identifies the transferor
	Dr. 1140 Cash in State Treasury Cr. 9811 Operating Transfers In	fund making the transfer.
	AND	
	If not accrued:	
	(2) TC B05 - SCO Payment of Interest Payable on PMIA Loan	
	Dr. 9000 Appropriation Expenditures	
	Cr. 1140 Cash in State Treasury OR	
	If accrued:	
	(3) TC 262 – Record SCO Pay of Exp Prev Accrued as Due to Other	
	Funds	
	Dr. 3110 Due to Other Funds or Appropriations	
	Cr. 1140 Cash in State Treasury	
	Record the sale of bonds in the bond proceeds sub-fund:	
11A	Record reduction of bonds authorized when bonds are sold:	Optional. This entry is used only if Entry #1 was done.
	TC B07 - Reduce Bonds Authorized When Sell Bonds	
	Dr. 2780 Provision for Unissued Authorized Securities Cr. 2774 Bonds Authorized-Unissued	
11B	Record an original appropriation:	The SCO records this appropriation setup by:
110	TC 010 - Record an Original Appropriation	Dr. 5510 - Fund Balance-Appropriated
	Dr. 6120 Appropriations-Offset	Cr. 6030 - Appropriations
	Cr. 6110 Appropriations	7. P.
11	Record receipt of monies from bond sale:	Use Source 520000 . This entry is for the <u>par value</u> of the bond.
С	(1) TC 112 - Record SCO Collection of Other Sources	SCO may use GL 9839 instead of GL 9830.
	Dr. 1140 Cash in State Treasury	
	Cr. 9830 Other Sources	This entry is for the promium received on the heard sale that will
	(2) TC B08 - Accrue Premium/Interest on G. O. Bond Dr. 1140 Cash in State Treasury	This entry is for the <u>premium</u> received on the bond sale that will be transferred to the General Fund.
	Cr. 3110 Due to Other Funds or Appropriations	So transferred to the Content and

	(3) TC B08 - Accrue Premium/Interest on G. O. Bond Dr. 1140 Cash in State Treasury Cr. 3110 Due to Other Funds or Appropriations	This entry is for the <u>accrued interest</u> purchased at the time of sale that will be transferred to the General Fund.		
	Record transfer of premium and interest (recorded in Entries 11C a	and 11D) to General Fund in the bond proceeds sub-fund:		
12A	Record the <u>premium</u> received on the bond sale that was transferred to the General Fund: TC B09 - Transfer Premium/Interest on G. O. Bond Dr. 3110 Due to Other Funds or Appropriations Cr. 1140 Cash in State Treasury	Optional. This entry is used only if Entry #1 was done.		
12B	Record the <u>accrued interest</u> received on the bond sale that was transferred to the General Fund: TC B09 - Transfer Premium/Interest on G. O. Bond Dr. 3110 Due to Other Funds or Appropriations Cr. 1140 Cash in State Treasury	Optional. This entry is used only if Entry #1 was done.		
	Record repayment of PMIA loan - principal only (after bond sale):			
13A	Entry for the bond proceeds sub-fund: TC 481 - Record Operating Transfers Out Dr. 9812 Operating Transfers Out Cr. 1140 Cash in State Treasury	Use Object Detail 626 . Use Subsidiary nnnn0000 , where nnnn identifies the transferee fund to receive the transfer.		
13B	Entries for the PMIA loan proceeds sub-fund: (1) TC 483 - Record Operating Transfers In Dr. 1140 Cash in State Treasury Cr. 9811 Operating Transfers In (2) TC B04 - Record Payoff of PMIA Loan Dr. 3610 PMIA Loans Payable Cr. 1140 Cash in State Treasury (3) TC 010 R - Record an Original Appropriation (Reversal) Dr. 6110 Appropriations Cr. 6120 Appropriations-Offset	Use Source 3nnnnn . Use Subsidiary nnnn0000 , where nnnn identifies the transferor fund making the transfer. Use Object Detail 626 .		

	Record payment of interest due on PMIA loan (after bond sale): self-liquidating.)	(Entries done for Revenue and General Obligation bonds that are			
14A	Entry for the <u>bond proceeds sub-fund</u> : TC 481 - Record Operating Transfers Out Dr. 9812 Operating Transfers Out Cr. 1140 Cash in State Treasury	Use Subsidiary nnnn0000 , where nnnn identifies the transferee fund to receive the transfer.			
14B	Entries for the bond expenditures sub-fund: (1) TC 483 - Record Operating Transfers In Dr. 1140 Cash in State Treasury Cr. 9811 Operating Transfers In AND If not accrued: (2) TC B05 - SCO Payment of Interest Payable on PMIA Loan Dr. 9000 Appropriation Expenditures	Use Source 3nnnn . Use Subsidiary nnnn0000 , where nnnn identifies the transferor fund making the transfer. Use Object Detail 626 .			
	Cr. 1140 Cash in State Treasury OR If accrued: (3) TC 262 - Record SCO Pay of Exp Prev Accrued as Due to Other Funds Dr. 3110 Due to Other Funds or Appropriations Cr. 1140 Cash in State Treasury				
	Record accrued SMIF interest earnings on June 30th in the bon This is interest from investments in either the bond proceeds sub-fur				
15	Record accrued SMIF interest earnings: TC 176 - Record Amount Due From Other Funds - Revenue Dr. 1400 Due From Other Funds or Appropriations (SMIF) Cr. 8000 Revenue	Use Source 250300. SCO may use Source 215030.			
	Record collection of SMIF interest earnings on bonds in bond pond ponds in bond ponds in bond proceeds sub-fur				
16A	If interest earnings were accrued (Entry #15): TC 135 - SCO Receipt of Due From Other Funds - Revenue Dr. 1140 Cash in State Treasury Cr. 1400 Due From Other Funds or Appropriations (SMIF)	Use Source 250300 . SCO may use Source 215030 .			

16B	Entry if interest has not been accrued: TC 136 - Record SCO Collection of Revenue (Not Billed) Dr. 1140 Cash in State Treasury Cr. 8000 Revenue	Use Source 250300. SCO may use Source 215030.
	Entries to record the pay down of a PMIA loan with Commercia	I Paper in the PMIA loan proceeds sub-fund (7nn):
17A	Record pay down of PMIA loan: TC B04 - Record Payoff of PMIA Loan Dr. 3610 PMIA Loans Payable Cr. 1140 Cash in State Treasury	Use Object Detail 626.
17B	Reduce current year expenditures being reimbursed by Commercial Paper: (1) TC 481 - Record Operating Transfers Out (Category 14) Dr. 9812 Operating Transfers Out Cr. 1140 Cash in State Treasury AND (2) TC 486 - Record Return of Operating Transfers Out (Category 11) Dr. 1140 Cash in State Treasury Cr. 9812 Operating Transfers Out	Use Object Detail 626 . Use Subsidiary nnnn0000 , where nnnn identifies the transferee fund to receive the transfer. Use Object Detail 626 . Use Subsidiary nnnn0000 , where nnnn identifies the transferee fund to receive the transfer.
17 C	Record transfer of cash from the Unallocated G.O. Bond Commercial Paper Fund (0656) to the PMIA loan proceeds sub- fund (7nn): TC 483 - Record Operating Transfers In Dr. 1140 Cash in State Treasury Cr. 9811 Operating Transfers In	Use Source 306560 . Use Subsidiary nnnn0000 , where nnnn identifies the transferor fund making the transfer.
17 D	Record appropriation adjustment for Commercial Paper: (1) TC 010 R - Record an Original Appropriation (Category 11) Dr. 6110 Appropriations Cr. 6120 Appropriations-Offset AND (2) TC 010 - Record an Original Appropriation (Category 14) Dr. 6120 Appropriations-Offset Cr. 6110 Appropriations	

	ACCOUNTING EVENT	<u>Bond</u> <u>Proceeds</u> Sub-Fund	TRANSAC Bond Expenditure Sub-Fund	TION CODE PMIA Loan Proceeds Sub-Fund (5nn)	<u>PMIA Loan</u> <u>Proceeds</u> Sub-Fund (7nn)
1.	Bonds are authorized but not issued	B01 (optional)			
2. 3.	Record an adjustment to the original authorized amount A. Increase B. Decrease Record PMIA Loan A. Receipt B. Appropriation	B10 (optional) B11 (optional)		B02 010	
4.	Record appropriation expenditure authority		010		
5.	Record encumbrances for future expenditures		211		
6	Record expenditures A. Claim schedule submitted; liquidate encumbrance B. Claim schedule submitted; no encumbrance C. Direct SCO payment; liquidate encumbrance D. Direct SCO payment; no encumbrance		232 or 243 231 or 240 245 242		
7.	Record transfer of monies to cover expenditures in #6 A. Transfers-Out B. Transfers-In or Reimbursement	481 ^{1/}	483 or 118	481 ^{2/}	
 If PMIA Loan has been repaid and Entry #13 has been done. If PMIA Loan has not been repaid. 					

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	ACCOUNTING EVENT	Bond Proceeds Sub-Fund	TRANSACT Bond Expenditure Sub-Fund	TION CODE PMIA Loan Proceeds Sub-Fund (5nn)	PMIA Loan Proceeds Sub-Fund (7nn)
8.	Record abatement of Expenditure A. If appropriation is reverted (1) Record SCO Receipt		152		
	(2) Record return of Operating Transfers InB. If appropriation is open		485		
	(1) Record SCO collection of abatements(2) Record return of Operating Transfers InC. If Appropriation is reverted or open		116 485		
9.	(1) Record return of Operating Transfers Out Record Accrued Interest due on PMIA Loan on June 30	486 ^{1/}	285	486 ^{2/}	
10	Record payoff of prior PMIA Loan with new PMIA Loan A. Record receipt (New PMIA Loan Proceeds Sub-Fund)				
	(1) Receipt of monies(2) Operating Transfers Out(3) Appropriation			B02 481 010	
	B. Record payoff (Old PMIA Loan Proceeds Sub-Fund)			483	
	(1) Operating Transfers In(2) Payoff(3) Operating Transfers Out			B04 481	
	(4) Appropriation (Reversal) C. Record interest due on Old PMIA Loan			010 R	
	(1) Operating Transfers In (2) Interest Payable (not accrued) (3) Interest Payable (accrued)		483 B05 262		
	(c) merest rayable (accruca)		202		
	IIA Loan has been repaid and Entry #13 has been done. IIA Loan has not been repaid.				

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	ACCOUNTING EVENT	Bond Proceeds Sub-Fund	TRANSACT Bond Expenditure Sub-Fund	FION CODE PMIA Loan Proceeds Sub-Fund (5nn)	PMIA Loan Proceeds Sub-Fund (7nn)
11.	Record Sale of Bonds A. Reduce Bonds Authorized when Bonds sell B. Record original appropriation C. (1) Par value (2) Premium (3) Interest	B07 (<i>optional</i>) 010 112 B08 B08			
12.	Transfer of premium and interest from bond sale to GF A. Premium B. Interest	B09 B09			
13.	Record repayment of PMIA Loan A. Operating Transfers Out B. PMIA Loan Proceeds Sub-Fund (1) Operating Transfers In (2) Payoff (3) Appropriation (Reversal)	481		483 B04 010 R	
14	Record payment of interest due on PMIA Loan A. Operating Transfers Out B. Bond Expenditures Sub-Fund (1) Operating Transfers In (2) If not accrued (3) If accrued	481	483 B05 262		
15.	Record accrued SMIF Interest earnings on June 30th	176			
16.	Record collection of SMIF Interest earnings A. Accrued B. Not accrued	135 136			

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		TRANSACTION CODE				
	ACCOUNTING EVENT	<u>Bond</u> <u>Proceeds</u> Sub-Fund	<u>Bond</u> <u>Expenditure</u> Sub-Fund	PMIA Loan Proceeds Sub-Fund (5nn)	PMIA Loan Proceeds Sub-Fund (7nn)	
17	Record pay down of PMIA Loan with Commercial Paper A. Record pay down of PMIA Loan				B04	
	B. Reduce current year expenditures(1) Operating Transfers Out (Category 14)				481	
	(2) Operating Transfers Out (Category 11)C. Record transfer of cashD. Record appropriation adjustment				486 483	
	(1) Appropriation (Category 11) (2) Appropriation (Category 14)				010 R 010	

BOND PROCEEDS SUB-FUND											
1140 Cash in State Treasury		1400 Due From Other Funds		2774 Bonds Authorized-Unissued		2780 Prov Unissued Auth Securities		3110 Due to Other Funds		6110 Appropriations	
8C 11C(1) 11C(2) 11C(3) 16A 16B	7A 12A 12B 13A 14A	15	16A	1 2A	2B 11A	2B 11A	1 2A	12A 12B	11C(2) 11C(3)		11B
	6120 Appropriations-Offset		8000 Revenue		9812 Operating Transfers Out		9830 Other Sources				
11B			15 16B	7A 13A 14A	8C		11C(1)				

BOND EXPENDITURES SUB-FUND										
1140 Cash in State Treasury		3021 Claims in Process		3110 Due to Other Funds/Appns		6110 Appropriations		6120 Appropriations-Offset	6150 Encumbrances	
7B 8A(1) 8B(1) 10C(1) 14B(1)	6C 6D 8A(2) 8B(2) 10C(2) 10C(3) 14B(2) 14B(3)		6A 6B	14B(3)	9		4	4	5	6A 6C
	6155 Encumbrances-Offset		9000 Expenditures		9811 Operating Transfers In		Reverted oriations	8100 Reimbursements		
6A 6C	5	6A 6B 6C 6D 9 10C(2) 10C(3) 14B(2)	8B(1)	8A(2) 8B(2)	7B 10C(1) 14B(1)		8A(1)	7B		

PMIA LOAN PROCEEDS SUB-FUND (OLD)												
1140 Cash in State Treasury		3610 PMIA Loans Payable		6110 Appropriations		6120 Appropriations-Offset		9811 Operating Transfers In		9812 Operating Transfers Out		
3A 8C 10B(1) 10B(3) 13B(1)	7A 10B(2) 13B(2)	10B(2) 13B(2)	3A	10B(4) 13B(3)	3B	3В	10B(4) 13B(3)		10B(1) 13B(1)	7A 10B(3)	8C	
	PMIA LOAN PROCEEDS SUB-FUND (NEW)											
	1140 Cash in State Treasury		3610 PMIA Loans Payable		6110 Appropriations		6120 Appropriations-Offset		9811 Operating Transfers In		9812 Operating Transfers Out	
10A(1)	10A(2)		10A(1)		10A(3)	10A(3)				10A(2)		
	PMIA LOAN PROCEEDS SUB-FUND (7xx)											
	1140 Cash in State Treasury		3610 PMIA Loans Payable		6110 Appropriations		6120 Appropriations-Offset		9811 Operating Transfers In		perating ers Out	
17B(2) 17C	17A 17B(1)	17A		(Cat 11) 17D(1)	(Cat 14) 17D(2)	(Cat 14) 17D(2)	(Cat 11) 17D(1)		17C	(Cat 14) 17B(1)	(Cat 11) 17B(2)	
	'	'			'		·		'	'		